

FORM 10

Regulation 50 (5)

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003 RECORD OF MINUTES OF PRE-BID MEETING

Procurement Reference Number			
Code of Procuring and Disposing Entity	Supplies/Works/Non-consultancy services	Financial year	Sequence number
UCDA	SUPLS	2022-2023	00045

Particulars of Procurement	
Subject of procurement	SUPPLY AND INSTALLATION OF SOLAR DRIERS
Location of Pre-bid Meeting	COFFEE HSE 3 RD FLOOR ROOM 3.2
Date and time of Meeting	11:00AM : 20 TH SEPTEMBER 2022

Record of Pre-bid Meeting Minutes	
Question asked	Response given
What are the dimensions of the solar drier in terms of length, width and height?	Most of the driers are to be installed in cold mountainous areas, and the dimensions will depend on terrain. The main focus is on area (sq. mts) rather than length and width.



	The height shall be 2.5 mt measured as height for the verticle sides and 3.5mt. as the pitched height (height from floor to the highest point of tent).
What is the measurement of galvanized steel material in terms thickness?	The structure will be made of galvanized pipes. The pillars will be made of 38mm pipes, the tops, 42 mm and the joiners, 32mm (all internal diameters). The thickness of the pillars should be 2mm while the tops and joiners should be 1.5 – 2 mm. thickness.
What is the number and spacing of cyclone fans required on the drier?	The cyclone fans should be 3 and should be placed at a spacing of 3 equal intervals along the top of the tent
What is the technical description of strip HPDPE ropes required?	These are polypropylene strainer ropes which support the tent against the forces of wind. They should have a minimum of 3 strands and a diameter of 25 mm
What is the type, size and spacing of the racks in terms of length, width and height?	The rack structure lay out shall be in rows running lengthwise within the tent with a middle walkway and access spacing of 1mt. The lower rack shall be fitted at 45 cms from the floor and the second at 1.2 mts. The width of each rack shall be 4 ft. (1.2 mt) The number of rows shall depend on the dimensions of the drier (which will vary depending on site).
What is the number of racks required on the solar drier?	The rack lay out shall fill the entire drier as per lay out described above and the number shall depend on the dimensions of the drier at a particular site.



What is the type welding on the steel frames required?	The welding will be either galvanized welding, or mild steel welding with primer coating
What is the type of fastening required and acceptable?	Fastening shall be by use of either welding, bolts and nuts, or pipe joinery using threaded joints
The 200 microns UV polythene sheets appears small given the size of the solar drier. What is the expected useful life of this drier.	The thickness of 200 microns is equivalent to gauge 780 which in commercial terms is regarded as gauge 800. It is thick enough to provide a strong cover that can last over 5 years- need for good handling and care practices, notwithstanding
What is type of roof frames required (description)?	The roof frame is the general one for the Greenhouse tent. The roof structure is "half-moon" and it should have a top purlin that holds the pillars at the top and lower purlins on each side that hold the gutter.
What is the type of entrance/exit door required on the solar drier?	Each solar drier shall have a lockable entrance door at one access end, made out of galvanized steel frame (32mm dia) with UV polythene sheet coverage of gauge 1000. Dimensions shall be 80*200 cm (W&H)
The delivery of 4months from contract signing appears to little considering importation of materials and time required for construction works of the foundation. Please review and provide for reasonable time to deliver the assignment.	The successful bidder will have to use a parallel approach to drive the key elements of the project. Eg. fabricate and construct frame as importation of cover material is taking place. We shall monitor and take decision on time depending on how the project progresses. on-going

Certification of minutes as a true record of the proceedings of the meeting:

Name:

Nandappa Steeda

Signature:

[Signature]

14mwe 15mE 1805m
Position: Chairperson of the meeting

Date:

20/9/2022

[Signature]

Record of pre-bid meeting to be sent to all bidders who purchased or were issued with the bidding documents.

RECORD OF ATTENDANCE

No	Name and address	Position	Company or department	Signature
01	Thimwestine Ndebele	Team	UCDA / DSS	[Signature]
02	Natekane Stephen	Police/Inspector	UCDA / PD	[Signature]
03	Edmund Byendabari	Graduate Trainee/Secretary	UCDA / PD	[Signature]
04	Amogh Atre	Sales Manager	True Investments	[Signature]
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/